

**CLATSKANIE PARK & RECREATION DISTRICT
AGENDA
REGULAR MEETING**

Date: Thursday, September 6, 2018
Time: **6:00pm**

Place: Port of St. Helens Office, Clatskanie (old middle school)

BOARD BUSINESS:

1. Public Comment (Limited to 3-5 minutes per person).
2. Visitors: ***None Scheduled***
3. Approval of Regular Meeting Minutes – ***August Meeting Minutes***
4. Approve Payment of Bills and Financial Reports
5. **Old Business**
 - a. HR Policies Pool & Park – ***Board Policies have been emailed to R. Stellner – Bruce?***
 - b. City of Clatskanie –
 1. ***Skate Park – Updates***
 - a. ***Ramps have been removed***
 - b. ***New Cover is on***
 - c. ***Date for new ramp installation?***
 - d. ***Discuss/Accept Bid from Leland Enterprises for Security System - \$4,903.36***
 - e. ***Annual Backflow Assembly Testing Notification – Shouldn't the pool be taken care by the City?***
 2. ***Discuss New Service Agreement Draft – Update from the City/Greg regarding the signing of the agreement***
 - a. ***discuss board's maintenance plan regarding the skate park***
 - b. Security System at the pool - ***Discuss/Approve Leland Enterprises estimate for camera/security system***
 - c. Digital Support Services
 1. Anything for Della for September/October??
 - d. Pool – ***Update – Becki***
 1. ***Pool Modifications with regards to ADA – Update***
 - e. Frank's recognition – Bruce (permission from City), Cyndi (contract someone to make the sign and update current park signs)
6. **New Business**
 - a. Set Dates for Employee performance reviews – to be completed before the October meeting
 1. Becki & Eric – Board Members/Cyndi
 2. Lifeguards & Brooke – Becki & Brooke / Becki & Cyndi
 3. Kevin – Eric/Board Members
 - e. Discuss possible Replacement for Della – Krystle Gonzalez
 - f. Discuss asset report for Audit
 - g. Discuss/Approve Quote from Ascott Garage Doors – Snack Shack
 - h. Eric to attend CPO certification class in October (good for 5 years)
 - i. Discuss letter from PUD regarding electrical issue
 - j. Movie in the Park done for the season – Again for 2019??
 - k. Discuss Holiday Party for 2018 – yes or no?? if yes, then where?
 - l. Update privacy screen at women's restroom?
7. **Executive Session** pursuant to:
ORS 192-660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.
8. **Board Reports**