

**CLATSKANIE PARK & RECREATION DISTRICT**  
**REGULAR MEETING MINUTES & BOARD WORKSHOP**

**March 17, 2022**

The regular meeting of the Clatskanie Park & Recreation District was called to order by Andrew Mustola, Board Chair, at 6:00pm, on Thursday, March 17, 2022, at the Port of Columbia County Offices (old middle school), Clatskanie, OR.

Board members in attendance: Brian Guinther, Glenn Raschke, and Roger Jolma.

Board members absent:

Virtual Attendees: None

Pool manager – **Absent**

Eric Dufresne, park maintenance supervisor – **Present**

Cyndi Warren, District Bookkeeper & Operations Manager - **Present**

**VISITORS**

None

**EXECUTIVE SESSION – ORS 192.660(2)(a) to consider employment of a public officer, employee, staff member or individual agent.**

None

**REGULAR BUSINESS:**

January's meeting minutes were presented for approval. Andrew made a motion and Brian seconded that the minutes be approved as presented; all in favor.

**Andrew – yes, Roger – yes, Brian – yes, Glenn – yes**

Roger made a motion and Andrew seconded that the bills be paid; all in favor in attendance.

**Andrew – absent, Roger – yes, Brian – yes, Glenn – yes**

**REPORTS/OLD BUSINESS:**

**Pool – Cyndi**

**General Pool Operations & Recreation Report**

- With Charity's resignation as of March 6<sup>th</sup> and trying to get ready for the upcoming pool season, the sport court renovation project will have to be placed on hold at this time. The same will have to be done with the exercise areas in Cope Park.
- As of tonight's meeting, we have 13 applicants (7 returners, 5 new and 1 for assistant manager); Cyndi will check the pool email to see any others came in before the deadline on Wednesday.
- Cyndi will be handling things at the pool until a manager can be hired.
- Cyndi will be reaching out to Anderson to get a date set for the pool reopening and to finish up the OHA list of things to be completed and the final inspection for operation.

**Park – Eric**

**SDIS Safety Walk-Through – Moderate Issues**

Red swing set (Kiwanis Kiddie Park) – bark chips and barrier to be added as time and staffing allows.

Blue swing set (Kiwanis Kiddie Park) – bark chips and barrier to be added as time and staffing allows and all attachment points checked.

Longview bark chips provide good fall protection.

Minor Issues – Cope Park

At some point all current exercise pad surfaces will need to be removed and bark chips added.

The removal of trees and bushes that have been overtaken by the blackberries are planned for removal this Spring when the ground dries and equipment can be safely used in this area.

More appropriate trees and bushes will be planted later.

All of these projects are going to have to wait at least another month until the ground dries out a more.

### **Baseball Field Lighting Replacement**

Baseball field lighting repair project still needs 2 more quotes. The District currently has one quote from Rawhide Electric in the amount of \$6,049.86.

The board asked that Eric contact Rawhide and confirm whether the lights are included in Rawhide's proposal and if not, to please get the additional cost in writing and to get on Rawhide's schedule for this project, keeping in mind that the ground is far too soft at this time for any heavy equipment to be out in the field.

After months of repeated requests to Integrity Electric and Vilardi Electric for proposals for this project, with no response, the board has decided to go with Rawhide's proposal.

Andrew made a motion and Glenn seconded that the district goes with Rawhide Electric's proposal to get the lights replaced; all in favor.

Andrew – absent, Roger – yes, Brian – yes, Glenn – yes

### **Softball Scoreboard Project**

Cyndi will contact Brian Fawcett with the PUD and see if they would be willing to work with us and figuring out a cost-effective way to get power to the scoreboard.

### **Truck vs Gator for Park Maintenance**

No decision has been made at this time as it is still to be determined the best direction for the district to go on this matter.

### **Trees & Stumps along 5<sup>th</sup> Street**

Roger has come up with two possible tree options: the Starwood Dogwood and Venus Dogwood. They grow about 25ft tall and about 20ft in diameter, they white flowers but no berries to drop on the ground and make a mess.

Glenn has a contact at Portland Parks Tree Dept and will contact him and see what recommendations he might make.

The district received 2 estimates for stump grinding: Clearview Tree Service - \$949.50 and Precision Stump Grinding - \$1,325. Glenn made a motion and Brian seconded that the district go with Clearview Tree Services estimate in the amount of \$949.50; all in favor.

Andrew – absent, Roger – yes, Brian – yes, Glenn – yes

### **Skate Park Maintenance**

Eric asked if this project could be pushed out a month until May; he would like a little warmer weather for pressure washing and painting, to limit amount of time the skate park will have to be closed.

### **Boulder Perimeter Fence in Park**

Cyndi and Eric will be meeting with Mark Kynsi tomorrow (Friday) to walk through wear the boulders are to be placed.

### **House Bill 2560 – Virtual Access to Public Meetings**

States that 'all meetings held by a governing body of a public body, excluding executive sessions, must provide to members of the general public, to the extent reasonably possible, an opportunity to access and attend meetings by telephone, video or other electronic or virtual means', see attached for a more thorough explanation.

We are still exploring cost effective ways for the District to be in compliance, but also not a high expense.

### **Bulky Waste – April 9<sup>th</sup> in the Park**

Eric has been asked to clean out under the score booth in the park, as well as all other areas of the park.