

**CLATSKANIE PARK & RECREATION DISTRICT  
AGENDA  
REGULAR MEETING**

Date: Thursday, June 6, 2019

Time: ***Immediately Following the Budget Hearing***

Place: ***Port of Columbia County Business Office, Clatskanie (old middle school)***

**BOARD BUSINESS:**

1. **Roll Call of Board of Directors**
2. Approval of Regular Meeting Minutes and Budget Committee Meeting Minutes – May
3. Public Comment (Limited to 3-5 minutes per person).
4. Visitors: ***None Scheduled***
5. Approve Payment of Bills and Financial Reports
  
6. **Old Business**
  - a. Updating Park Management & Staff Job Descriptions AND Pool Management Job Descriptions
    1. All current job descriptions have been sent to Richard Stellner, HR Agent, for review and updates.
  - b. Park & City of Clatskanie –
    1. ***Skate Park –***
      - a. ***Approve signage with new rules regarding alcohol – Park and Skate Park – City wanted under surveillance added to the signs and they will split the cost with the District. The City has approved the draft – how big and how many??***
      - b. ***Is there a completion date?***
      - c. ***Regarding exposed electrical panels; Mr. Hinkelman suggested a wood barrier could be installed and that the panels are already weather proof.***
    2. ***Service Agreement & Skate Park Maintenance – Has been returned with changes***
    3. ***Park Host – Discuss/Meet Robert & Randie Ray as possible candidates (recommended by Bing Rohl)***
    4. ***Electrical Update Project – Project Completed – Total Cost \$15,148.98***
    5. ***Cycle Columbia County***
      - a. ***June 15<sup>th</sup> Event in Park – Colvin's is doing the beer garden – permitted through OLCC***
      - b. ***Eric has been given the specs for the bike repair station – has the pad been poured?***
    6. ***Scoreboards – Baseball & Softball – shipped on Friday, May 31st***
    7. ***Installation date for the two additional security cameras?***
  - c. Digital Support Services
    1. Anything for Della for June
      - a. ***Continue to push the Movies in the Park***
      - b.
  - d. Pool – Update – Becki
    1. ***Update from Anderson Poolworks***
    2. ***Flag pole – installation date planned?***
    3. ***Slide – Remove & Replace or just remove??***
    4. ***City has committed \$7,000 to the pool plumbing project***
    5. ***City will not charge the District to refill the pool once the plumbing project has been completed.***
    6. ***City will plan to budget \$ for the 20/21 fiscal year for the wading pool/splash pad project***
  - e. 2019 Movies in the Park
    - June 29<sup>th</sup> – Back to the Future
    - July 13 – Incredibles 2
    - August 2<sup>nd</sup> – Christopher Robin
    - August 17<sup>th</sup> – A Lego Movie, The Second Part
    - September 7<sup>th</sup> – Bumblebee
  - f. Security System Upgrade
    1. ***Original Project Completed?***
    2. ***Installation Date planned for the 2 new cameras?***
  
7. **Correspondence**

**8. New Business**

- a. Pick a date for staff appreciation BBQ
- b. LDS Work Party – June 22<sup>nd</sup> (2 hours) – Suggested projects?
- c. Approve the purchase of bark chips, pea gravel and sand
- d. Approve 18-19 Audit with Bill Cote, CPA - \$2,800
- e. Discuss/Approve Digital Support Services with Della - \$165/monthly
- f. Discuss/Approve the purchase of a new movie screen - \$1,349.00

**9. District Manager's Report**

**10. Executive Session pursuant to:**

ORS 192-660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

**11. Items Not on the Agenda; open to the public, board and staff**

**12. Agenda Suggestions for Future Meetings from Board and Staff**

**13. Good of the Order - Adjournment**