

The next regularly scheduled meeting will be held on Thursday, August 19, 2021.

Approved By:  Date: 9/16/2021

District Mission Statement

'To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.'

NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business

Staff Appreciation BBQ

The date will be Friday, August 20th from 5:30 to 7:30pm; please bring a dish to share.

Discuss/Approve 2020-2021 Review Contract with William Cote, CPA

Andrew made a motion and Brian seconded that the District accept the contract with William Cote, CPA in the amount of \$3,200 for their 20-21 Review; all in favor.

Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – yes

Oaths of Office

Glenn Raschke, Brian Guinther and Andrew Mustola have been sworn in.

Board Elections

Brian made a motion and Roger seconded that Andrew remain the District's board chair; all in favor.

Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – yes

Andrew made a motion and Brian seconded that Roger remain the District's vice chair; all in favor.

Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – yes

2021-2022 Budget Officer

Cyndi Warren has been designated as the 21-22 budget officer.

DISTRICT MANAGER'S REPORT:

Job Descriptions – Park & Pool Operations Manager

A draft is ready for the board to discuss. This is to be tabled until August or September.

COVID 19 Restrictions

All COVID 19 restrictions have been lifted as of June 30th.

House Bill 3124 & 3115 – Homeless Camping in the Park

Currently, this is just for informational purposes.

Mission Statement

Current:

To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community. Updated in November 2014

Is it time to update?

No discussion at this time; tabled for a later date.

BOARD REPORTS:

Director Guinther asked who is responsible for taking care of the Veteran's Memorial; the VFW and the Garden Club.

Meeting adjourned at 7:30pm

Once the weather and staffing allow for heavy equipment and work in the park, a border will be built around this structure and additional bark chips added to reach the 9 inches above topsoil for safety.

Minor Issues – Cope Park

At some point all current exercise pad surfaces will need to be removed and bark chips added.
Remove fallen trees in Cope Park this fall.

Minor Issues – Main Park

Orange half circle ('swings') need to be checked regularly to be sure they are tight and non-slip paint needs be added.

Minor Issues – Kiwanis Kiddie Park

Merry Go Round should be checked regularly to be sure it is attached securely to the ground. These are not generally recommended for toddlers.

Cyndi has a scheduled pre-osha walkthrough with SDIS at the end of this month.

Mandatory Reporting

Cyndi has completed the training and received a certificate.
SafePersonnel Training has been contacted and Cyndi is working on setting up a training program for the park staff and the pool staff when they have been hired. **Nothing new to report on this project as of tonight's meeting.**

Softball Scoreboard Project

The posts have been installed and the pad has been poured.

1. Trenching power to the pole (from the tennis courts)
2. Overhead power line to the pole (from the skate park)
3. Solar power options.

Cover over storage area next to shop

Brad McKay submitted an estimate to pour a pad and cover the storage area next to the shop as well as an approach for washing equipment in the amount of \$10,600. John Norgren provided an estimate of \$7,500 for the cover only, no concrete. Before moving forward, Eric would need to have John provide an estimate that includes the same concrete work asked of Brad McKay. **Due to budgetary constraints, this project is on hold, however Eric should still get an updated estimate from John Norgren and one more quote from another contractor, so the board has 3 to look at it when/if the time is appropriate.**

Skate Park Maintenance Projects

- a. Pressure Wash & Paint
- b. Need to discuss with the City making the approaches metal for durability and sustainability
- c. There will be no maintenance plan from Skatelite, so this will be removed from the agenda.

Monthly Safety Inspections

The Board requested that Eric (and Charity when the pool is in operation) keep a binder of the required monthly safety inspections being completed during a safety committee meeting and the binder be available to the board for review at the monthly board meetings. **If a safety issue is determined, it must be placed on the inspection form and then once the safety has been corrected, that must also be logged on the inspection form.**
To be left in the minutes as a reminder.

Digital Support Services Requests

Glenn, new director, is interested in updating and keeping track of the District's website; Cyndi will contact Della and let her know that this service will no longer be needed from her and get the required log in information (password, etc.) Cyndi will continue to manage with the Facebook page with Della's assistance until such time we are ready to make a change in that area.