

**CLATSKANIE PARK & RECREATION DISTRICT
REGULAR MEETING MINUTES & BOARD WORKSHOP**

February 17, 2022

The regular meeting of the Clatskanie Park & Recreation District was called to order by Andrew Mustola, Board Chair, at 6:00pm, on Thursday, February 17, 2022, at the Port of Columbia County Offices (old middle school), Clatskanie, OR.

Board members in attendance: Brian Guinther, Glenn Raschke, and Roger Jolma.

Board members absent: John Hazapis (due to resigning)

Charity Lickfold, pool manager – **Absent**

Eric Dufresne, park maintenance supervisor – **Present**

Cyndi Warren, District Bookkeeper & Operations Manager - **Present**

VISITORS

None

EXECUTIVE SESSION – ORS 192.660(2)(a) to consider employment of a public officer, employee, staff member or individual agent.

None

REGULAR BUSINESS:

December’s meeting minutes were presented for approval. Andrew made a motion and Brian seconded that the minutes be approved as presented; all in favor.

Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – yes

Andrew made a motion and Brian seconded that the bills be paid; all in favor in attendance.

Andrew – absent, Roger – yes, John – absent, Brian – yes, Glenn – yes

REPORTS/OLD BUSINESS:

Pool – Cyndi

General Pool Operations & Recreation Report

- Charity has been looking into grants and getting costs for updating the current tennis courts into multi-purpose sport court(s) – currently the approximate cost is \$270,000
UPDATE: The City of Clatskanie is on board with this project. The next conversation is with the Clatskanie Foundation to see if they would be willing to house the grant funds for the project.
Cyndi also spoke with Kiwanis about the bike riding area and that if this project moves forward, it would be demolished. If that happens, there would be a discussion about turning the current basketball court area into a new bike riding area; the Kiwanis stated that they understood and that sadly the area had not been used as much as they had hoped it would be.
UPDATE: Cyndi spoke with the Clatskanie Foundation, and they are willing to partner (be the bank) for this project, if/when the park district decides to move forward with this project. Debbie Hazen also offered to help write the grant when the time comes.
- Charity has been asked to investigate grants to update the wood exercise stations with non-wood equipment in Cope Park. No new information as of tonight’s meeting.
- Charity was waiting on confirmation of the OHA’s requirements for the number of guards before finalizing the schedule.
Cyndi confirmed with the OHA that the number of guards is based on the capacity of the pool and the patrons in the fence (pool deck, splash pad, and pool).

- Cyndi gave the draft ads for lifeguards, head lifeguards and an assistant manager for her to look at; the ads should be published as early as possible in February.
The ads have been published and will run through most of March.
- As discussed in the board workshop, the board has asked that Cyndi speak with Charity regarding her hours being spent on grant research be suspended as there have been no results and the pool now needs to be the focus. They also asked that all work for the pool be done at the pool and that regular office hours be set.
- Hours of pool operation will be based on the number of lifeguards we are able to hire this year, with the focus on lessons and open swims.
- Anderson has expressed some serious concerns with Charity's ability to provide the required daily maintenance/operations of the pool mechanical system. After repeated trainings, phone calls and texts, Joey, the Anderson maintenance technician, has stated that her lack of ability to understand how the operating system works has already caused possible shortening of the life of the operating system. Cyndi has asked Eric and his crew to take over the daily maintenance of the pool and Joey's has stated that he will come and provide additional training for Eric and his crew and allow them to ask questions.
- Roger asked about adding green slats at the West end of the swimming pool to help provide a wind barrier. Cyndi will contact Hargrove Fence to get a cost.
- There will need to be a light(s) at the splash pad for nighttime operation, Integrity Electric was supposed to run power to the large pole by the splash pad and parking lot before the concrete was poured for the splash pad during construction, but nobody seems to be able to confirm if this was actually done. Cyndi will pull the paid invoices and see if the district was invoiced for this. Cyndi will also explore solar options.

• **Park – Eric**

SDIS Safety Walk-Through – Moderate Issues

Red swing set (Kiwanis Kiddie Park) – bark chips and barrier to be added as time and staffing allows.

Blue swing set (Kiwanis Kiddie Park) – bark chips and barrier to be added as time and staffing allows and all attachment points checked.

Longview bark chips provide good fall protection.

Minor Issues – Cope Park

At some point all current exercise pad surfaces will need to be removed and bark chips added.

The removal of trees and bushes that have been overtaken by the blackberries are planned for removal this Spring when the ground dries and equipment can be safely used in this area.

More appropriate trees and bushes will be planted later.

Baseball Field Lighting Replacement

Baseball field lighting repair project still needs 2 more quotes. The District currently has one quote from Rawhide Electric in the amount of \$6,049.86.

We are still waiting for a quote from Vilardi Electric and Integrity Electric. The board asked that Eric try and reach out to both Vilardi and Integrity again before next month's meeting.

Softball Scoreboard Project

Eric has a call into the company that Director Guinther gave him at last month's meeting.

The board asked that Eric continue to try and get a hold of Daktronics and see if they have any solar options or suggestions.

Truck vs Gator for Park Maintenance

No decision has been made at this time as it is still to be determined the best direction for the district to go on this matter.